



STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY

DRINKING WATER PLANNING GRANT

ENGINEERING CONTRACT CHECKLIST

Grantees can use the following checklist to determine if their engineering contract contains the necessary information. The following information should be submitted to DEQ in the Engineering Contract package.

Part I: Project Identification

✓	
	name of grantee
	grant number
	engineering firm and name(s) of project engineer(s)

Part II: General Contract Documents

✓	
	Contract or Sub-agreement
	A/E Profit Statement (Profit Analysis)
	Certificate of Negotiation
	Special contract conditions

Part III: Limitations on Contract

✓	
	Scope and extent of work clearly defined and sufficient to complete the project
	Estimated man hours, hourly rates and skill levels reasonable for each task
	Time of performance specified
	Profit fee reasonable
	A/E not to exceed cost or profit specified without written approval of DEQ? (original says IDHW)
	Conditions of such cost/profit increases specified

Project Officer

Date